

VISTA 18

RESTAURANT + LOUNGE

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POSITION: Room Service Attendant

Acting as an ambassador of Vista 18 and Chateau Victoria Hotel & Suites, the successful candidate will have flexibility in their availability. The position will be part-time to start, with a variety of shifts including days, evenings, weekends and holidays.

Responsibilities:

- Responsible for set-up, deliver and retrieve all food and beverage orders to guest rooms, hospitality suites and meeting rooms while ensuring quality service and guest satisfaction
- Answer incoming telephone calls to take restaurant reservations, requests, inquiries and to receive and process room service orders
- Provide constant support to the whole food and beverage team. Retrieves supplies, bussing tables and ensuring a smooth service in the restaurant
- Thorough & detailed preparation of meeting rooms and hospitality suites including table and chair set up, catering supplies, and other specified requests
- Follow established procedures and policies when completing tasks including COVID-19 protocols

Qualifications:

- Must possess exceptional customer service skills and professionalism along with a positive personality and high level of energy
- Proven communications skills and ability to work positively in a team environment and respond well to direction
- Proven ability to multitask and work well under pressure
- Serving it Right and FoodSafe Level one certification or equivalent
- Previous food and beverage experience an asset

This job has physical requirements: Constant standing and walking throughout the shift. Frequent lifting and carrying up to 50 lbs. Frequent kneeling, pushing, pulling, lifting.

Anyone interested in this position should submit their application in writing to Kim Starling, HR Manager to kstarling@chateauvictoria.com

Thank you for considering your employment with Chateau Victoria Hotel & Suites!

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